ACGME

How to Prepare for Your Self-Study Site Visit and Other ACGME Pearls

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ACGME Review Committee for Anesthesiology

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Disclosure

- **No disclosures to report**

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Session Objectives

- **Expectations – Self-study and 10-Year Site Visit**
- **RC Updates and Projects**
  - *Program Requirement Changes*
  - *Milestones 2.0*
- **New Resident Survey**
- **Responding to Citations and Areas for Improvement**

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The Program Self-Study and 10-Year Accreditation Site Visit

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<u>NEW</u> CPR - Self-Study

Common Program Requirements Updates starting July 1, 2019:

V.C.1.e)   The annual review, including action plan, must:

V.C.1.e).(1)   be distributed to and discussed with the members of the teaching faculty and the residents; and, (Core)

V.C.1.e).(2)   be submitted to the DIO. (Core)

V.C.2.   **The program must complete the Self-Study prior to its 10-Year Accreditation Site Visit.** (Core)

V.C.2.a)   A summary of the Self-Study must be submitted to the DIO. (Core)

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Self-Study

- **What is the ACGME Self-Study?**
  - *An objective, comprehensive evaluation of the residency or fellowship program, with the aim of improvement*
- **8 Steps to Conducting your Self-Study (ACGME Website)**
- **Complete the Self-Study Summary**
- **Upload the document into ADS by the last day of the month of the Self-Study date**

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24 Months (or more) after submitting…

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10-Year Accreditation Site Visit

- **8 Steps to Prepare for the 10-Year Accreditation Site Visit** (ACGME Website)
  - Complete the *Summary of Achievements*
  - Complete the *Self-Study Update* (optional)
  - Prepare for a full accreditation site visit
- **10-year site visit may take place 24 months or more after the self-study date listed in ADS.**

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10-Year Accreditation Site Visit

- **Full accreditation site visit**
- **Approximately 90 days' notice**
- **Begins with a review of the Self-Study**
  - Self-Study is NOT used by the Review Committee for accreditation

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10-Year Accreditation Site Visit

- **Each Program Requirement will be discussed, as applicable, with the DIO, program director, coordinator (usually for document review) faculty, and residents/fellows**
  - *15 or fewer residents/fellows – all will be interviewed*
  - *More than 15 residents/fellows – 15-20 peer-selected, representing all required years of education*
- **The site visitor will send an agenda for the day**

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10-Year Accreditation Site Visit

- **Ensure PLAs are up-to-date**
- **Update block diagram and participating sites – ensure consistency and accuracy**
- **Update faculty roster and program director CV**
- **Update responses to citations as applicable**
- **Update "Major Changes and Other Updates"**

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10-Year Accreditation Site Visit

- **Review Annual Program Evaluation**
  - *Resident/Faculty Surveys*
  - *Letters of Notification*
  - *Case log and patient experience data*
  - *Resident, program director, and faculty scholarly activity*

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Other Resources

- **Webinar, August 2, 2019: Maximizing the Value of the ACGME Self-Study Process for Your Program: No Need to be Afraid!**
- Updated **FAQs for site visits** on the ACGME webpage, with more information about the Self-Study and 10-Year Site Visit
- **NEW!** Linda B. Andrews, MD, SVP, Field Activities (**landrews@acgme.org**)
- Andrea Chow, MA, Associate Director, Field Activities (**achow@acgme.org**)

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Program Requirements

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Pain Medicine Program Requirements

- **Multidisciplinary with Physical Medicine and Rehabilitation and Neurology**
- **Negotiation**

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Pain Medicine Program Requirement Changes

- **To be eligible to apply for a program, sites only need to sponsor one residency in:**
  - *Anesthesiology, Physical Medicine and Rehabilitation, Child Neurology, or Neurology*

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Pain Medicine Program Requirement Changes

- **There may be multiple Pain Medicine programs at a single institution**
  - *Must demonstrate commitment to multidisciplinary nature of the subspecialty with applicable faculty appointments*

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CORE Requirements Proposed

- **Review and comment period open late November 2019**
- **Core Faculty Members**
  - Minimum of six core faculty members, not including program director

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CORE Requirements Proposed

- **Coordinator Support**
  - ≤ 20 residents – 0.5 FTE
  - 21-40 residents – 1.0 FTE
  - 41-60 residents – 1.5 FTE
  - 61-80 residents – 2.0 FTE
  - 81-100 residents – 2.5 FTE
  - >100 residents – 3.0 FTE

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Fellowship PR: We HEARD You!

- **Proposed changes made to ensure consistency amongst Anesthesiology subspecialties**
- **Review and comment period open late November 2019**
- **Please review and let us know of concerns or recommended changes**

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General Subspecialty Changes Proposed

- **Program director must devote at least 50% of time to subspecialty**
- **<5 fellows, 10% FTE non-clinical protected time**
- **5 or more fellows, 20% FTE non-clinical protected time**

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General Subspecialty Changes Proposed

- **Program Director:**
  - *Current certification in Anesthesiology*
  - *Current certification in subspecialty, if available*
    - If not available, completion of fellowship or 3 years' service as a fellowship faculty member
  - *At least 3 years' post-fellowship service in subspecialty*

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General Subspecialty Changes Proposed

- **Faculty**
  - *Varies by subspecialty*
- **3 core faculty members required**
  - *For programs with 4 or more fellows, there must be at least 1:1 core faculty-to-fellow ratio*

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General Subspecialty Changes Proposed

- **Coordinator Support**
  - *At least 20 percent FTE for fellowships with a single fellow*
  - *For each fellow over one, must have additional 2% support for administrative time*

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General Subspecialty Changes Proposed

- **Fellow Scholarly Activity**
  - *Must conduct or be substantially involved in scholarly project related to subspecialty suitable for publications*
  - *Disseminated through a variety of means, including publication and presentation at national or international meetings*
  - *Must have a faculty mentor overseeing the project*

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Other Projects

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Milestones 2.0

- **Initial meeting for core Anesthesiology held in Chicago – September 12-13, 2019**
  - *Anticipated 45-day Review and Comment period – late spring 2020*
- **Subspecialty revisions will follow**
  - *Will send self-nomination invitation to AASPD for dissemination*

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Milestones 2.0

- **When your specialty Milestones are complete, a Supplemental Guide (SG) is available to aid your CCC**
  - *Available as a Word document so that your CCC can personalize it to your program*
  - *Creates a shared mental model about the what the levels mean and how they will be evaluated*

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Other Projects

- **New Program Director Guide to the Common Program Requirements – coming soon!**
- **New Resident Survey launching in January to encompass new Common Program Requirements**

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Four Steps to Resolving Citations

1. **How did you engage residents and faculty to investigate the issue?**
2. **What IS the issue?**
3. **What actions will/have you implemented to correct the issue?**
4. **How will you monitor and sustain the improvement?**

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TIPS

- **"Major Changes and Other Updates" can be used:**
  - *To communicate with the Review Committee on progress toward Areas for Improvement concerns*
  - *To proactively indicate how the program is working to address annual concerns, such as Resident Survey, board pass rate, etc.*

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Contact ACGME Staff – They want to help!

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