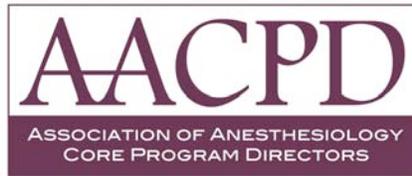


Annual Business Meeting
 Friday, November 7, 2014
 5:15 pm to 6:15 pm (Central Time)
 Hilton Palmer House Hotel – Wabash (Chicago, IL)
AGENDA

Report Number	<i>* = Attachment</i>	Chair	Action/Information
000	Call to Order		
	Welcome and Introductions	J. Hawkins	Information
100	Secretary Report		
*110	Approval of Minutes – November 1, 2013	K. Souter	Action
120	AACPD Membership Update (as of October 31, 2014)	K. Souter	Information
200	Administrative		
210	Elections	J. Hawkins	Action
220	Presentation of Outgoing Council Member Plaques	J. Hawkins	Information
230	ACGME Milestones Update	J. Hawkins	Action
240	OPDA Report	R. Craft	Information
300	Liaison Reports		
310	ASA Committee on Residents and Medical Students	J. Hawkins	Information
320	ASA Committee on Academic Anesthesia	J. Hawkins	Information
330	Relationship with SEA	K. Souter	Information
400	Annual Meetings		
410	2014 & 2015 Annual Meetings	J. Hawkins	Information
500	Old Business		
510	Letter of Recommendation Template Update	J. Hawkins	Information
600	New Business		
610	Program Directors Manual	K. Souter	Information
620	New Program Requirements and Impact Statement	K. Souter	Action
630	National Resident Matching Program (NRMP) Board Nominations	J. Hawkins	Information
700	Adjourn		



Business Meeting
Friday, November 1, 2013 – Live Meeting
5:00 – 6:00 p.m.
Westin Hotel - Philadelphia, PA
Minutes

000 Call To Order

Dr. Catherine Kuhn called the meeting to order at 5:05 pm. C. Kuhn announced Andrew Bronson from Svinicki Association Management, Inc. (SAMI) as the new Executive Director for SAAA.

100 Secretary Report

110 Minutes

A draft of the meeting minutes from November 2, 2012 was distributed in advance.

MOTION: It was moved and seconded to approve the minutes as presented. **Motion Passed.**

120 Membership Report

C. Kuhn reported there are currently 128 AACPD members representing 124 programs. There are currently 133 ACGME accredited programs. The council would be reaching out to the remaining program directors to encourage their participation in AACPD.

200 Administration

210 Elections

C. Kuhn announced that three AACPD members had been nominated to fill the President-Elect and Secretary positions. She presented the candidates and ballots were distributed. The candidates were:

- President-Elect: Karen Souter, MB, BS, MSc, FRC – *University of Washington, Seattle, WA*
- Secretary: Robert M. Craft, MD – *University of Tennessee, Knoxville, TN*
- Secretary: Matthew D. McEvoy, MD – *Vanderbilt University, Nashville, TN*

The ballots were distributed, collected and counted. Karen Souter, MB, BS, MSc, FRC was announced as President-Elect. Robert M. Craft, MD was announced as Secretary.

Nominations from the floor were requested for the vacant council seat to replace R. Craft.

- Paul W. Kranner, M.D. – *University of Wisconsin, School of Medicine, Madison, WI*
- Russell McAllister, M.D. – *Texas A&M College of Medicine-Scott and White Memorial, Temple, TX*
- Deborah Schwengel, M.D. – *Johns Hopkins University Hospital, Baltimore, MD*

All candidates accepted their nominations. Ballots were distributed, collected and counted. Paul W. Kranner, M.D. was announced as a Council Member.

Joy Hawkins presented a Past President's scroll to C. Kuhn in appreciation for her service as President. C. Kuhn presented a gavel to J. Hawkins as incoming President.

220 ACGME Milestones-Update

C. Kuhn reported that SEA will be posting more information on their Web site concerning the Milestone evaluation tools.

230 OPDA Report

R. Craft will attend as the AACPD's new member in November 22, 2013 replacing Dr. Ted Sandford.

240 RRC Representation

No Report.

300 Liaison

310 ASA Committee on Residents and Medical Students

C. Kuhn reported that all programs were invited to the Medical Student's Meet and Greet at the ASA this year. The event was well attended by the Program Directors and Medical students. C. Kuhn encouraged Program Directors to attend as the session in the future as it is a good resource for medical students.

320 ASA Committee on Academic Anesthesia

J. Hawkins reported that the committee was concerned to note FAER lost funding. The committee is considering more advocacy at the grass roots level of ASA and better defining its mission

330 Relationship with SEA-Upcoming Meetings

C. Kuhn reported that SEA has a few upcoming meetings that AACPD members are invited to. Workshop on Teaching will be held in March. The Spring Meeting will be held in Boston.

340 FAER: Academy of Education Mentor

No Report.

400 Annual Meetings

410 2013 Annual Meeting

C. Kuhn asked all AACPD members to complete their evaluations of the conference so the Council members could plan the next meeting to meet the needs of the members.

420 2014 Annual Meeting

It was announced that the 2014 Annual Meeting would be held in Chicago, Illinois. More information will be distributed when it is available.

500 New Business

510 International Rotations for Residents

Debra Schwengel, MD followed up on global health rotations, liability and malpractice concerns and presented data from the ASA Committee on Global and Humanitarian Outreach.

There appears to be institutional variation, and programs are encouraged to check with their local institutions for clarification. No cases of liability have so far been reported involving residents travelling overseas on medical mission trips. A number of resources available for residents planning on traveling abroad were presented.

New Council members

Other Business

Keith Baker was congratulated on his recent ACGME Parker Palmer Courage to teach award.

Match waivers for military residents were discussed. The AACPD will send a letter to the NRMP asking for waiver from the all in policy for the military

Greg Unruh, M.D, from the Anesthesia Foundation mentioned that there has been a decrease in the requests for low-interest loans from the Foundation. He asked the membership to promote the low interest-loans to Residents.

Adjourn

The meeting was adjourned at 5:34 pm

Respectfully Submitted,
Andrew Bronson
SAAA Executive Director
(Drafted November 1, 2013)